

WORKPLACE HEALTH AND SAFETY POLICY

Approved November 2022

Document Control

Version #	Reviewed By	Date	Endorsed By	Date	Approved By	Date	Summary of Change
01							HR-POL-14 – New Issues/Format Update
02	GM HR	July 2018				July 2018	HR-POL-14 - Reporting of hazards
03	General Manager – Human Resources	August 2020	ARMC BHRC	Aug 2020 Sept 2020	Board	September 2020	This Policy replaces HR-POL-14 and combines the following policies: Workplace Health & Safety Policy, On Farm Work Health & Safety Policy & Safe Driving Policy
04	General Manager – Human Resources	October 2022	BHRC	October 2022	Board	November 2022	This Policy replaces HR-POL-14 and is reviewed to recognise the development of the Dairy Australia Workplace Health and Safety Manual
Document Owner							General Manager – Human Resources
Related Documents							
Workplace Health and Safety Management Manual							
Code of Conduct							
Dairy Safety – A Practical Guide www.worksafe.vic.gov.au/forms-and-publications/forms-and-publications/dairy-safety-a-practical-guide							
Relevant Legislation							
Work Health and Safety Act 2012 (SA)							
Work Health Safety Act 2011 (NSW)							
Occupational Health and Safety Act 2004 (Vic)							
Work Health and Safety Act 2011 (Qld)							
Work Health and Safety Act 2011 (NT)							
Work Health and Safety Act 2011 (ACT)							
Work Health and Safety Act 2020 (WA)							
Work Health and Safety Act 2012 (Tas)							
Model Work Health and Safety Act 2022							
Review Requirements							
This document is due for review in August 2024 by the General Manager – Human Resources							
Controlled Document Location							
https://dairyaustralia.sharepoint.com/SitePages/documenthub.aspx							

Contents

1 Purpose4

2 Scope4

3 Policy Statement4

4 Policy Principles4

5 Review5

WORKPLACE HEALTH AND SAFETY POLICY

1 Purpose

The purpose of this policy is to outline Dairy Australia's commitment to providing a safe and healthy working environment.

2 Scope

Dairy Australia is committed to providing and maintaining a safe and healthy workplace for all workers (including contractors and volunteers) as well as clients, visitors and members of the public. Hazards and risks to health and safety will be eliminated or minimised, as far as is reasonably practicable.

3 Policy Statement

Dairy Australia is committed to complying with the Work Health and Safety Legislation, Regulation, codes of practice and other safety guidance material as contained in the Workplace Health and Safety Management Manual.

4 Policy Principles

Management will:

- Ensure the business complies with all legislation relating to health and safety.
- Eliminate or minimise all workplace hazards and risks as far as is reasonably practicable.
- Provide information, instruction and training to enable all workers to work safely.
- Supervise workers to ensure work activities are performed safely.
- Consult with and involve workers on matters relating to health, safety and wellbeing.
- Provide appropriate safety equipment and personal protective equipment.
- Provide a suitable injury management and return to work program.

Workers will:

- Take reasonable care for their own health and safety.
- Follow safe work procedures, instructions and rules.
- Participate in safety training.
- Report health and safety hazards.
- Report all injuries and incidents.
- Use safety equipment and personal protective equipment as instructed.

5 Review

In line with Dairy Australia's Policy Governance Policy, this policy is scheduled for review every two years or more frequently to maintain compliance or where there is an amendment to legislation that impacts the application or content of this Policy.